

# *Automated Local Processing System For Windows*



- Features
- Min System Requirements
- Recommended Hardware
- Screen Shots
- Pricing
- Maintenance Pricing
- Contact Information

# *Features*



- Member Tracking
- Financial Tracking
- Work History / Job Dispatching
- Electronic International Reporting
- Standard & Custom Reporting / Querying
- Interface with Other Windows Software
- Security

# *Minimum System Requirements*



- Windows Operating System
  - 95/98/NT/2000/2003/XP
- Pentium or Higher Class CPU
- 100 Megabytes Free Hard Disk Drive Space
- 32 Megabytes of Memory
- SVGA Monitor
- Backup Device
- Laser Printer
- Modem/Internet & PcAnywhere For Updates / Support

# Recommended Hardware

	Workstations	Server
Processor	Pentium 4	Pentium 4
Operating System	MS Windows XP (Pro)	MS Windows XP (Pro) / Windows 2003 server
Video Card	Any	Any
Memory	>=512 MB	>=1000 MB
Hard Drive	>=40GB	>=80GB
Monitor	Any	Any
CD/DVD	Any CD or DVD Drive	DVD Recorder (for backups)
Office Productivity Software	MS Office SBE	MS Office Small Business Edition (If peer-to-peer)
Networking	100MB NIC	100MB NIC
Modem	56k	56k
Sound Card/Speakers	Any	Any

# *Member Tracking*



- Biographic Information
- Ledger / Dues Owed
- Memos
- Payment History
- Work Hours
- Activity
- Work List Position
- Work History
- Calls
- Certified Skills

# *Financial Tracking*



- **Daily/Monthly/Yearly Transaction Reports**
  - Used for Making Bank Deposits
  - Tracking Monies Posted to Different Funds
- **Percapita Tax Reports**
  - Electronic Filing For Boilermaker, Sheet Metal, & UA
- **Delinquent Members**
  - Find Late Members
  - Automatically Charge Fines and Other Fees
  - Automatically Change Member Status
- **Payment History Statements**
  - Useful for Year End Tax Statements

# *Work History/ Job Dispatching*

- Contractor Biographic Information with Multiple Job Site Linking
- On-The-Job Reports
- Customizable Out-of-Work Lists
- Job Referral Searchable by Skills and Lists
  - Customizable Referral Slip Print Outs
  - Phone Dialing and Logging of Calls to Members

# *Electronic International Reporting Via Floppy Disk/Email*

- Generates a Report of What is Being Sent
- Ability to Make Changes and Re-Run
- For Boilermaker Locals
  - Address changes, Activity Changes, Percapita Tax
- For Sheet Metal Locals
  - Percapita Tax
- For UA Locals
  - Address Changes, Percapita Tax

# *Reporting & Querying*



- Robust Set of Standard Reports
- Reports Can Be Run For an Individual or a Group
- Ability to Make Custom Reports For Membership Info, Contractor Info or Archive Info
- Powerful Query Capability
  - Sort in different sequences such as Name, Zip, Status, Etc.
  - Ability to Save Your Favorite Sorts For Fast Retrieval

# *Interface with Other Windows Software*

- Mail Merges For Form Letters, Labels Etc.
  - Microsoft Word
  - Word Perfect
- Ability to Make Standard ASCII Files
  - Good For Microsoft Excel and Just About Any Program That Has an Import Feature
- Ability to Cut/Paste Information Into Other Programs

# *Security*



- Ability to Set up Log in Names and Password to Block Out Intruders
- Ability to Block Individual Users to Certain Areas of the Program
- Ability to Make Some Users Have a Read Only View

# *Screen Shots*



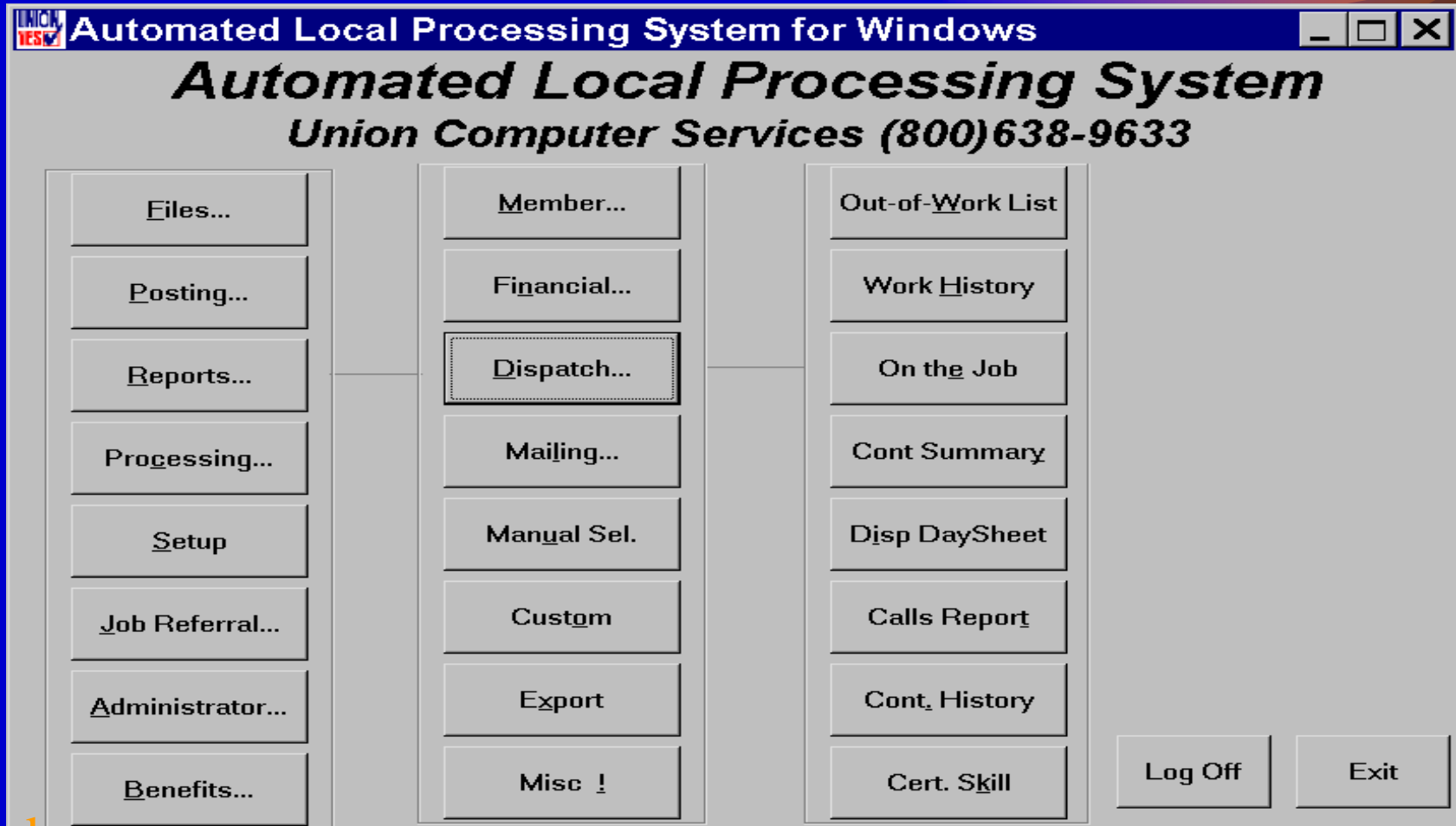
- Files
- Posting
- Reports
- Processing
- Setup
- Job Referral
- Administrator

# *Files Screen Shots*



- Main Menu
- Master/Archive
  - Ledger Tab
  - Work List Tab
  - Payments Tab
  - Work History Tab
  - Calls Tab
  - Certifications Tab
- Contractor/Archive
- Contacts

# Main Menu Screen



# Master Screen

**Member File** [X]

Find Member  [v]

**Working for:** **Eight Eight Contracting**

Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | List | Jobs | Calls | Educ. | Cert.

**1 Member**

SSN  Memb No

Name

**2 Address**

[key]

Phone  [key]

Phone2

**3 Dues/Status**

Trade Level  [v]

Trade  [v]

Dues Scale  [v]

Status  [v]

**4 Activity/Status**

Activity Code  [v]

Act Date

Local

Mos Good Stdg

**5 Comments**




Perm Comment  **Skills:**

Temp Remarks  **01,02,AA,BBBB**

Add | Change | Delete | Print | Changes | Post | Cancel | OK

# Archive Screen

**Archive File** [X]

Find Member  [v]   

**Working Unknown:**


Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | List | Jobs | Calls | Educ. | Cert.

**1 Member**

SSN  Memb No

Name

**2 Address**

[v]  

Phone

Phone2

**3 Dues/Status**

Trade Level  [v]

Trade  [v]

Dues Scale  [v]

Status  [v]

**4 Activity/Status**

Activity Code  [v]

Act Date

Local

Mos Good Stdg

**5 Comments**

Perm Comment

Temp Remarks

# Ledger Tab

**Member File** [X]

Find Member  [v]

Working for: **BAILEY CONSTR. CO**

Gen | Other | **Ledger** | Memo | Paymnt | Hours | Activity | List | Jobs | Calls | Educ. | Cert.

Current Charges				Past Dues Charged		
Code	Description	Amount	PaidThru	Date	Charge	Owed
D	DUES	249.00	12/31/1999	05/01/1999	49.00	0.00
F	FINES	25.00		06/01/1999	49.00	0.00
R	Reinstatement	50.00		07/01/1999	49.00	0.00
				08/01/1999	49.00	0.00
				09/01/1999	49.00	0.00
				10/01/1999	49.00	0.00
				11/01/1999	49.00	0.00
				12/01/1999	49.00	49.00
				01/01/2000	50.00	50.00
				02/01/2000	50.00	50.00
				03/01/2000	50.00	50.00
				04/01/2000	50.00	50.00

Total Due **\$324.00**

Temp Remarks: Temp Remarks

Shift Table Date

Edit Table

Add | Change | Delete | Print | Changes | Post | Cancel | OK

# List Tab

**Member File** [X]

Find Member  [v]

Working for: **BAILEY CONSTR. CO**

Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | **List** | Jobs | Calls | Educ. | Cert.

Currently on lists:

List	Date	Time	Position	Comment
A	04/21/2000	10:11:39	1	Good Welder

Restore member to list:

List	Date	Time	Comment
------	------	------	---------

Restore

Add | **Change** | Delete | Print | Changes | Post | Cancel | OK

# Payments Tab

**Member File** [X]

Find Member  [v]

Working for: **AIRCOND CORPORATION**

Gen | Other | Ledger | Memo | **Paymnt** | Hours | Activity | List | Jobs | Calls | Griev | Cert.

From  to

Date	Rcpt #	Code	Amount	PaidThru	Intl	Mos	Pay	Cashier	R
07/17/1998	290,320	D	104.00	10/31/1998	Y	4	K	XX	
		Z	35.00	631	Y				
			** 139.00						
12/31/1998	295,976	D	104.00	02/28/1999	Y	4	K	XX	
		X	4.00		Y				
		Z	45.00	640	Y				
			** 153.00						
04/19/1999	300,159	D	104.00	06/30/1999	Y	4	K	CR	
		Z	20.00	644	Y				
			** 124.00						
07/12/1999	304,108	D	104.00	10/31/1999	Y	4	K	CR	
		Z	15.00	647	Y				
			** 119.00						
<b>Total</b>			<b>699.00</b>						

# Work History Tab

**Member File** [X]

Find Member  [v]

Working for: **AIRCOND CORPORATION**

Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | List | Jobs | Calls | Griev | Cert.

From  to

Cont Name: **AIRCOND CORPORATION**  
Job Name: **MITSUBISHI**

Date	DispNo	Cont/Job	Start	End	List	Skill	How	By	Term	R
03/17/1999	3076	00004	03/17/1999	03/17/1999			N	TS		
03/30/1999	3077	00004	03/30/1999	06/19/1999			N	C1	testing	
06/19/1999	3079	00303 002	06/19/1999		1	WELD	L	C1		

◀ ▶

Add Change Delete Print Changes Post Cancel OK

# Calls Tab

**Member File** [X]

Find Member  [v]

Working for: **AIRCOND CORPORATION**

Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | List | **Calls** | Griev | Cert.

From  to

Cont Name:  
Job Name:

Date	Time	Contractor	Job	Accept	Phone	Comment
03/01/1999	04:33PM	NONE			(770)388-7057	fvxcvbcx
03/05/1999	04:34PM	NONE			(770)388-7057	zxcxcxzcxzxcz
06/19/1999	12:09PM	00303			(770)388-7057	called and accepted j

Buttons: Add | Change | Delete | Print | Changes | Post | Cancel | OK

# Certifications Tab

Member File

Find Member: 123-45-6789 - Abbott, Steve C

Was working for: TENNESSEE VALLEY AUTHORITY

Gen | Other | Ledger | Memo | Paymnt | Hours | Activity | List | Jobs | Calls | Griev | Cert.

From: [ ] to: 12/31/9999

Cont Name:

Contractor	Skill	Skill Name	Start Date	Expire Date	Comment
	OS	OSHA Training	04/09/2006	04/09/2007	
	SS	STAINLESS	01/09/2005	01/09/2006	

Good Guy Letter

Add | Change | Delete | Print | Changes | Post | Cancel | OK

# Contractor Screen

**Contractor File** [X]

Find Contractor By Name  By Key


Contract | Job | Memos | Employees | History

**1 Contractor**

Cont. Key

Name

**2 Address**

Phone  

Fax

**4**

Field 8

Field 9

Field 11

Field 12

Field 13

Field 14

Field 15

Field 16

Field 17

Field 18

Field 19

Field 20

Delete Print Dispatch Cancel Ok

# Contacts File

Contacts File

By Company | Memo

Company

First Name  Middle  Last

Title

Address

Address 2

City  State  Zip

Phone  Ext:  Phone 4  Ext:

Phone 2  Ext:  Phone 5  Ext:

Phone 3  Ext:  Phone 6  Ext:

Fax  Fax 2

Email

Web Page

Comments

# *Posting Screen Shots*



- Payments
- Hours/Checkoff Dues

# Posting Payments Screen

**Payment Posting**
✕

Name/SSN

1111 North 11th Street  
Apt 11  
Richmond, VA 22114

Perm Comm.

Trade BT Trade Level JY

Dues Scale J Dues Scale 50.00

Status C

Apply To...

Amount  **\$0.00**

Pay Type  ▼

Cashier  ▼

Comments

Post Date   Print Dues

Last Paid   Print Receipt  Death Notice

Charge Code	Amt Due	Am Paid	Now Due	Paid Thru	Now Thru	On Int'l	Past Dues Charged																										
DUES	249.00	<input type="text" value="49.00"/>	200.00	12/31/1999	<input type="text" value="12/31/1999"/>	<input checked="" type="checkbox"/>																											
FINES	25.00	<input type="text" value="0.00"/>	25.00			<input checked="" type="checkbox"/>																											
Reinstatement	50.00	<input type="text" value="0.00"/>	50.00			<input checked="" type="checkbox"/>																											
							<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Charge</th> </tr> </thead> <tbody> <tr><td>05/99</td><td>49.00</td></tr> <tr><td>06/99</td><td>49.00</td></tr> <tr><td>07/99</td><td>49.00</td></tr> <tr><td>08/99</td><td>49.00</td></tr> <tr><td>09/99</td><td>49.00</td></tr> <tr><td>10/99</td><td>49.00</td></tr> <tr><td>11/99</td><td>49.00</td></tr> <tr><td>12/99</td><td>49.00</td></tr> <tr><td>01/00</td><td>50.00</td></tr> <tr><td>02/00</td><td>50.00</td></tr> <tr><td>03/00</td><td>50.00</td></tr> <tr><td>04/00</td><td>50.00</td></tr> </tbody> </table>	Date	Charge	05/99	49.00	06/99	49.00	07/99	49.00	08/99	49.00	09/99	49.00	10/99	49.00	11/99	49.00	12/99	49.00	01/00	50.00	02/00	50.00	03/00	50.00	04/00	50.00
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12/99	49.00																																
01/00	50.00																																
02/00	50.00																																
03/00	50.00																																
04/00	50.00																																
<b>Total:</b>	324.00	49.00	275.00																														

# Hours/Checkoff Screen

**Dues Checkoff** [X]

**Report**

Cashier: 01 Cashier 01  
Period Ending: 03/31/2000  
Contractor Key: 8888888  
Contractor Name: Eight Eight Contracting

**Report Totals**

Hours	0.00
Wages	0.00
Dues	0.00

**Member**

Name/Ssn: 123-45-6987 - Smith, Robert A.  
Dues Scale: J Status: C  
Labor Code: J  
Hours Worked: 160.00 Wages: 3,555.00

**Summary**

	Previous	Current
Hours	0.00	160.00
Wages	0.00	3,555.00
Dues	0.00	71.10

**Amounts**

Rate	Type	Code	Amount
2.00	% of Gross	S	71.10

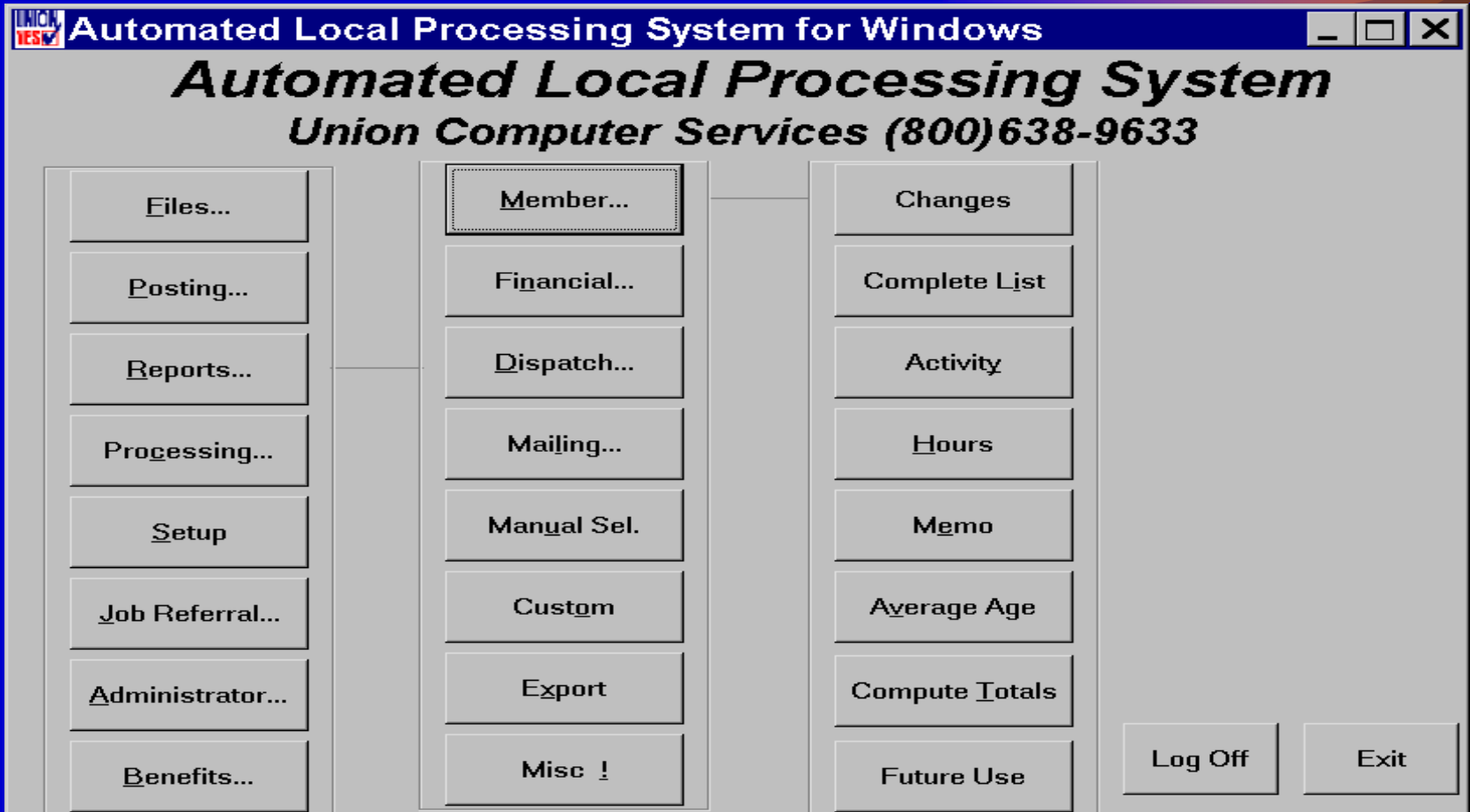
Buttons: Post, Void, Print, Printer, Close

# *Reports Screen Shots*

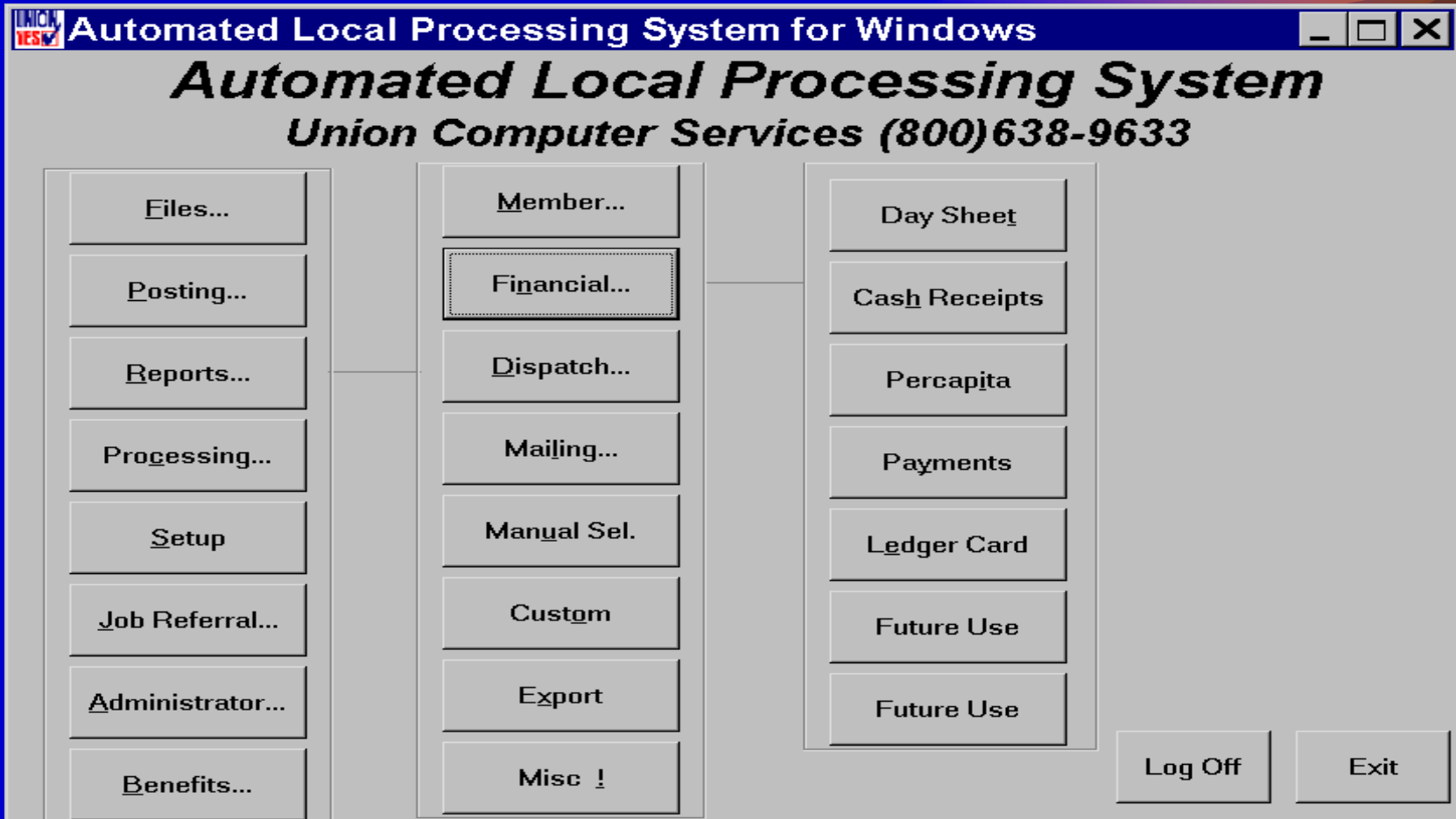


- Member
- Financial
- Dispatch
- Mailing
- Custom
- Filtering

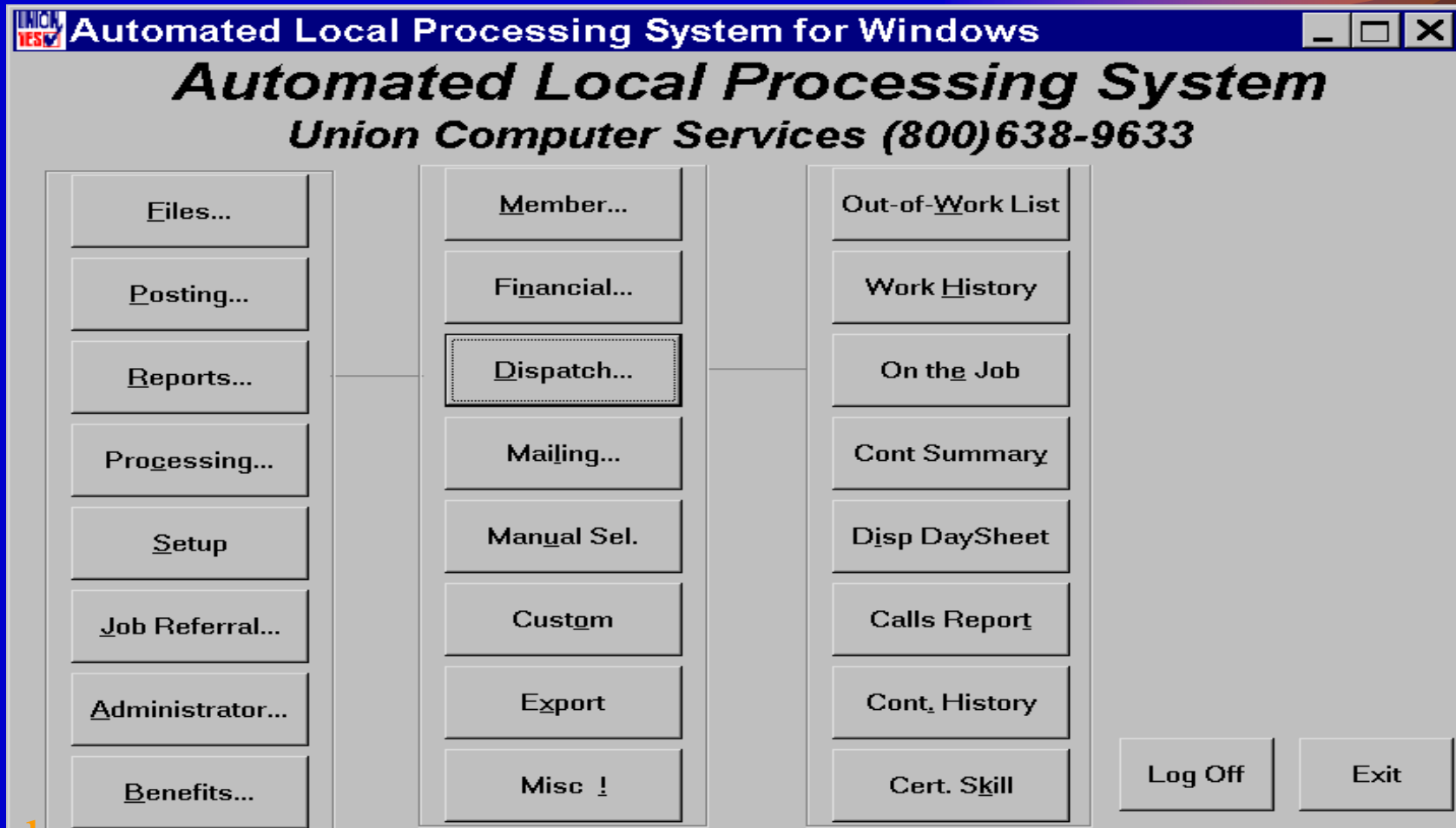
# Member Reports



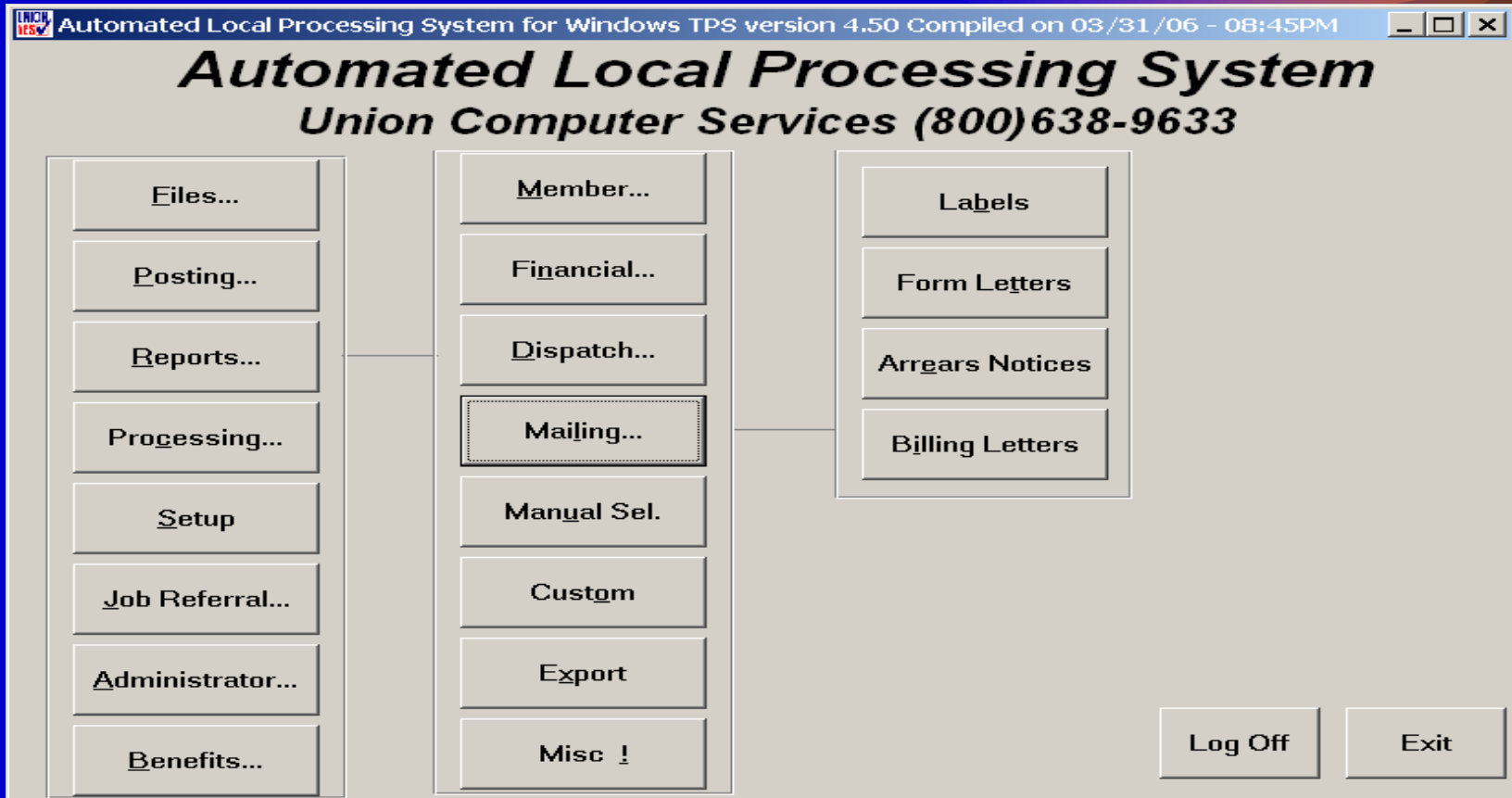
# Financial Reports



# Dispatch Reports



# Mailing Reports



# Custom Reports

**Change Code** [X]

Name:  Title:

Spacing:

Available Fields:

- Name
- Address
- Address
- City
- State
- Zip
- Phone
- Phone 2
- Race
- Sex
- Field 11
- Field 12

Fields on Report:

- Name
- Phone
- Phone 2

Reference Codes:

- Show Code Only
- Show Code Description

Alignment:

- Align Left
- Align Right

Field Width:

Total Width = 63

Buttons: OK, Cancel, Print, Add >>, << Remove, Up, Down

Preview:

KENNY'S REPORT

NAME	PHONE	PHONE 2
-----		

# Filtering

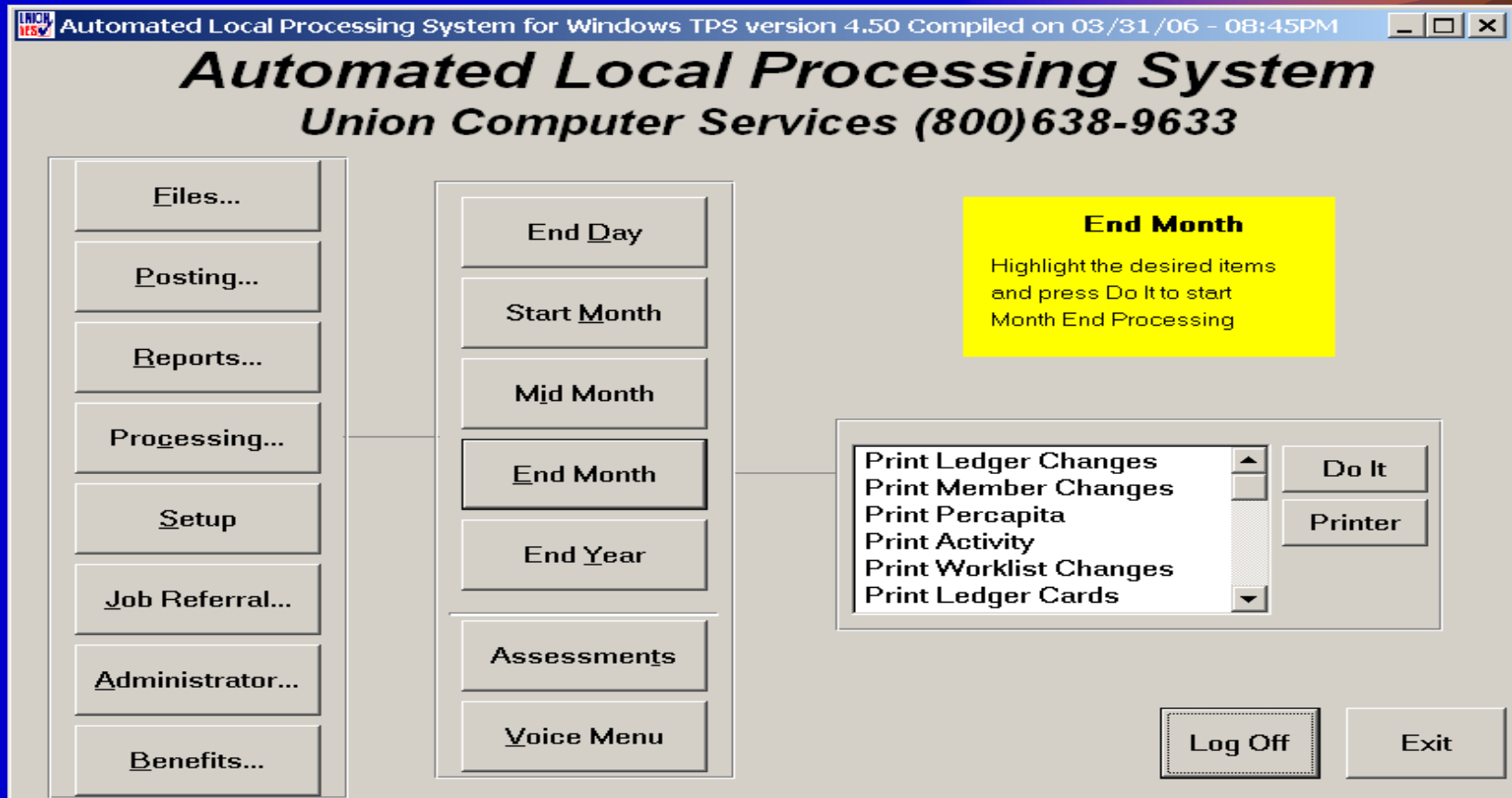
**Custom Search** [X]

Filter Name:  [Save] [Delete]

Inc/Exc:	Field:	Comparison:	Compare To:	Connect:
I	State	Is Equal To	WV	And
E	Status	Starts With	X	And

[OK] [Cancel] [Clear] [Sort]

# Processing Menu

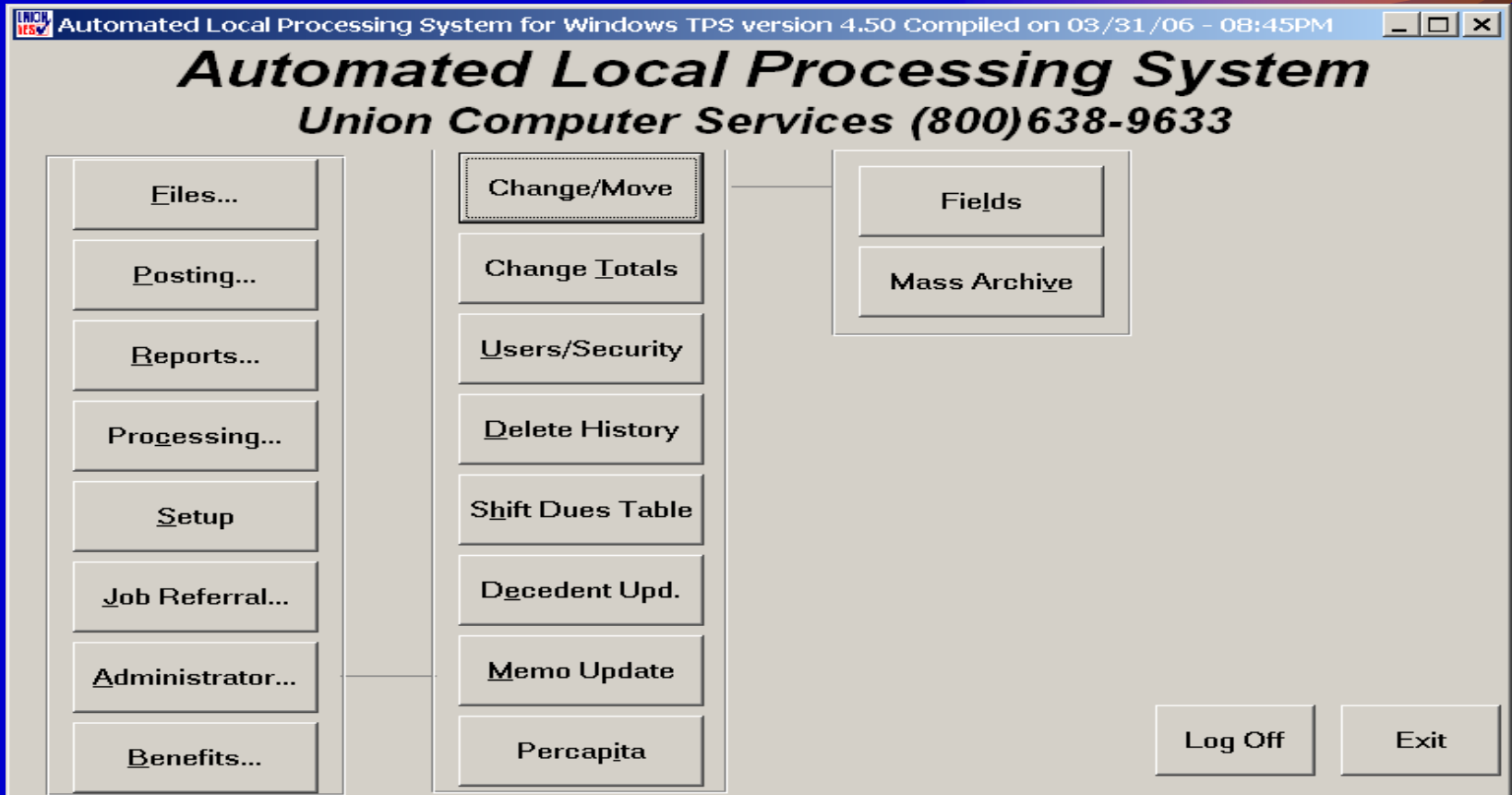


# Setup Menu

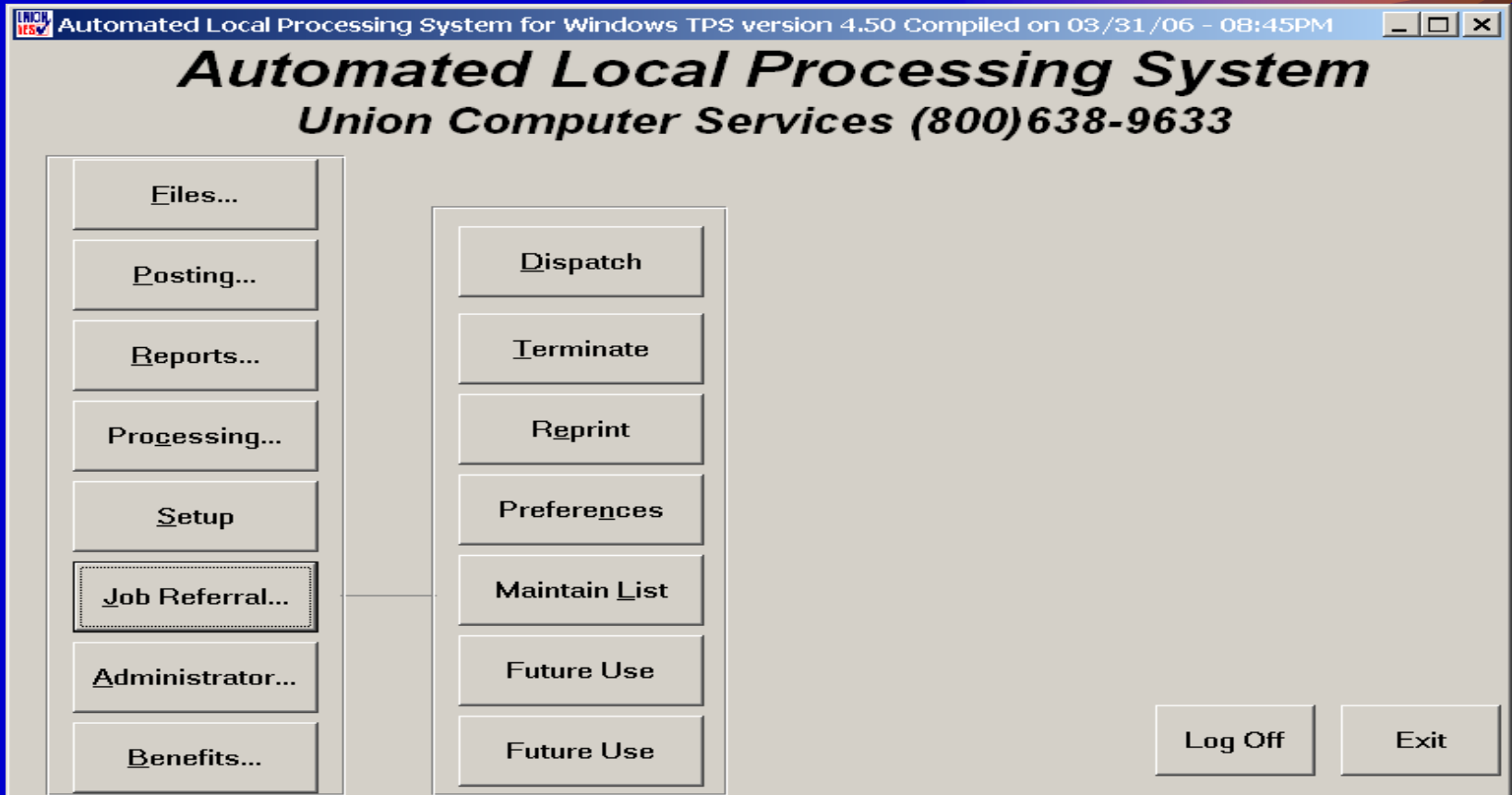
Setup

<u>General</u>	<u>Misc.</u>
<u>A</u> rrears	<u>P</u> ercapita
<u>C</u> harge Codes	<u>C</u> ert. <u>S</u> kills
<u>R</u> ecei <u>p</u> ts	<u>I</u> mp <u>o</u> rt Hours
<u>D</u> ispatch	<u>V</u> ote / Elections
<u>D</u> ues Checkoff	<u>E</u> xport ASAP <u>W</u>
<u>L</u> abor Codes	<u>D</u> ocuments
<u>S</u> kills	
<u>E</u> xit	

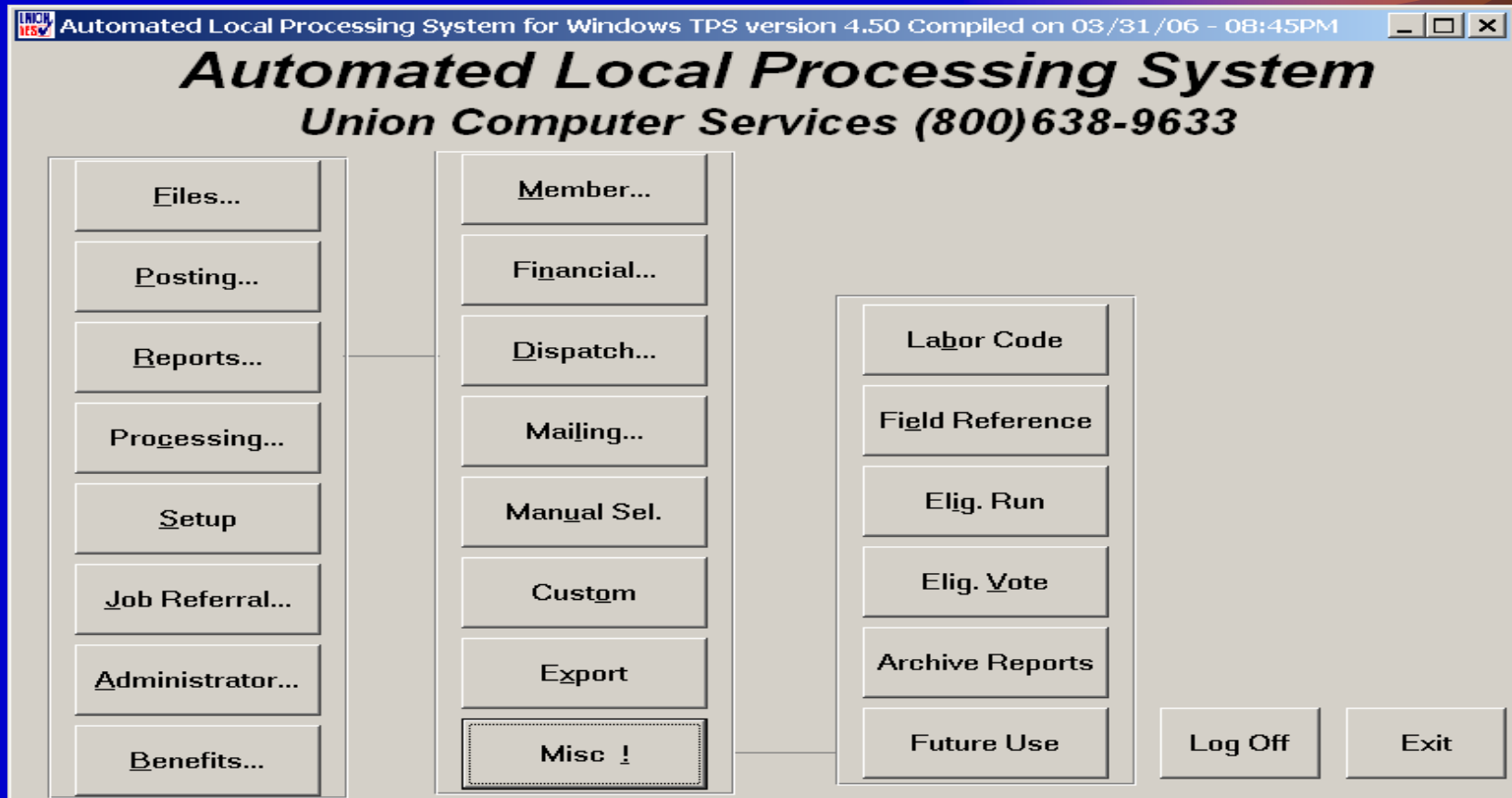
# Administrator Menu



# Dispatch Menu



# Miscellaneous Reports



# Pricing



- Tier Based Pricing
  - Based on local size (Number of Members) and well as single or multi-user computer environment
- Upgrade Pricing for Existing ALPS Users
- Reasonable Pricing for Conversions of Non UCS Databases in to ALPSW
- Free Updates to ALPSW with Maintenance Agreement
- On-Site Installation & Training Available
- Customization Available
- Contact UCS for a Quote and Demo

# Pricing Sheet

- |   | Single User | Multi User |
|---|-------------|------------|
| • <b>ALPSW LICENSE:</b>   |             |            |
| • <b>TIER 1 - Under 200 Member Records</b>  | \$ 2,000    | \$ 3,000   |
| • <b>TIER 2 - 201-400 Member Records</b>  | \$ 3,500    | \$ 4,000   |
| • <b>TIER 3 - 401-1000 Member Records</b>   | \$ 4,500    | \$ 5,000   |
| • <b>TIER 4 - Over 1000 Member Records</b>  | \$ 6,500    | \$ 8,500   |
| •   |             |            |
| • <b>Remote Use License</b>   |             | \$ 1,000   |
| • <b>Benefits Administration System (BAS) Module</b>  | \$ 2,500    | \$ 4,000   |
| • <b>BAS Remittance Only Module</b>   | \$ 1,500    | \$ 2,500   |
| • <b>Expanded Scanning Storage and Retrieval of</b>   |             |            |
| • <b>Photographs and Documents Module</b>   | \$ 1,500    | \$ 2,500   |
| • <b>Custom Programming Hourly Rate</b>   |             | \$ 125     |
| • <b>INSTALLATION/TRAINING: (Plus travel expenses)</b>  |             |            |
| • <b>At Customer Site Support Daily Rate .....</b>  |             | \$ 750     |
| • <b>At Our Site Support Daily Rate .....</b>   |             | \$ 550     |
| •   |             |            |
| • <b>Upgrades from single to multi User or from one Tier to the next requires a payment of the difference in the two User or Tier prices.</b> |             |            |

# *Maintenance Pricing Sheet*



- **60 Day Warranty**
- **HELP-DESK MAINTENANCE: (Unlimited Calls 8am -6pm Eastern Time)**
- **Single User System – Annual Fee.....\$ 1,080**
- **Multi User System – Annual Fee.....\$ 1,680**
  
- **By the Hour - \$200 per hour; 1 Hour minimum, updates not included**

# *Contact Information*



Union Computer Services, LLC

Attn: Daniel Mitchell

7309 Gold Ring Ter.

Derwood, MD 20855

1-800-638-9633 Ext. 3

Fax 703-579-1060

[dan@unioncomputerservices.com](mailto:dan@unioncomputerservices.com)